

APR -6 2017

JULIE SMITH  
COUNTY CLERK, POTTER CO.  
BY SM DEPUTY

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA  
APRIL 10, 2017

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, APRIL 10, 2017 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the March 27, 2017 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 22, 2017 through April 5, 2017. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary. [Holland]
5. **POTTER-RANDALL CHILD WELFARE BOARD:** To recognize APRIL as Child Abuse Awareness month. [Ingram, Tanner]
6. **PORTS – TO – PLAINS:** To hear an update on the Ports-To-Plains Alliance and the extension of I-27 from Duffy Hinkle, Vice-President of Membership and Marketing and to take any action necessary. [Hinkle, Tanner]
7. **QUARTERLY BUDGET COMPARISON:** To recognize the second quarter comparison report for FY16 and FY17. [Murguia, Hood]
8. **FINANCIAL REPORT:** To recognize the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2016. [Hood]
9. **FIRE/RESCUE:** To consider and act upon allowing Fire/Rescue to use the expense reimbursement funds from the Panhandle BNSF Train Wreck for uniforms in the amount of \$12,463.75 and to approve budget adjustments as needed. [Fitzpatrick, Hood]
10. **TAX NOTES:** To consider and act upon an order authorizing the issuance of Potter County, Texas Tax Notes, Series 2017 and resolving other matters related thereto. [McLiney, Hood]

11. **RESOLUTION - VICTIM ASSISTANCE PROGRAM:** To consider and act upon authorizing Judge Tanner to execute an application for state assistance to be submitted to the Office of the Attorney General for the VCL (Victim Assistance Coordinator/Crime Liaison Grant) which would fund a new position for a Victim Coordinator. [Sims]
12. **CERTIFICATE OF COMPLETION OF REQUIRED HOURS:** To recognize the Certificate of Completion from Bill Blackwood Law Enforcement Management Institute of Texas for Georgia L. Estrada (successfully completed 40 hours course in Newly Elected Constables). [Estrada]
13. **COUNTY COMMISSIONER CONTINUING EDUCATION:** To recognize Commissioner Murguia' s Certificate of Completion for (16) hours of continuing education for 2016, pursuant to Section 81.0025 of the Local Government Code. [Murguia]
14. **FORMAL BID #1143-17 PAINTING AND SURFACE REFINISHING SERVICES:** To consider and act upon the following:
  - a. Allow the opening of a single bid;
  - b. To award the contract to the single bidder contingent on the review and approval by the Facilities Maintenance Department. [Shelton, Head]
15. **ADOPTION OF RETIRED K-9.** To consider and act upon a request from the Potter County Sheriff relating to proposed adoption of a retiring drug interdiction canine (K-9). [Thomas]
16. **DISPOSITION OF SURPLUS FIRE EQUIPMENT.** To consider and act upon a request from Fire and Rescue to donate out-of-service SCBA equipment (self-contained breathing apparatus) to the Texas Forest Service Helping Hands Program pursuant to authority granted by Texas Education Code § 88.106(c). [Lake, Fitzpatrick]
17. **MOTOROLA COMMUNICATIONS SYSTEM PROJECT.** To receive a status report regarding the Motorola Communications System project, and act on appointment of a County project management team for this project, and to take such other action as may be appropriate regarding the project. [Tanner, Thomas, Fowler].
18. **POTTER COUNTY BURN BAN:** To discuss and take any action necessary on the burn ban. [Lake]
19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. Collections:**
    - i. The transfer of Helen Martinez as receptionist in Collections to the County Attorney's office effective March 25, 2017. [Prado]

**B. Records:**

- i. The hiring of Laura Strong as a Microfilm Clerk as a replacement for Dusty Peek, effective April 10, 2017. [Hanna]
  
20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
  
21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
  
22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
  
23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
  
24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
\_\_\_\_\_  
**NANCY TANNER  
POTTER COUNTY JUDGE**